

INSTRUCTIONS FOR INCOME DEDUCTION ORDER

YOU MUST PREPARE AN INCOME DEDUCTION ORDER (IDO) FOR THE PAYMENT OF ALIMONY, AND/OR CHILD SUPPORT. YOUR IDO MUST BE TYPED. IT MUST BE SPECIFIC TO YOUR CASE. DO NOT FILL IN ANY OF THE INFORMATION CONCERNING THE AMOUNT OF CHILD SUPPORT OR ALIMONY TO BE PAID OR THE PAYMENT SCHEDULE AS THIS WILL BE DETERMINED BY THE JUDGE, GENERAL MASTER OR CHILD SUPPORT HEARING OFFICER.

ALL CHILD SUPPORT PAYMENTS MADE BY INCOME DEDUCTION ORDER MUST BE SENT TO:

**STATE OF FLORIDA DISBURSEMENT UNIT
P.O. BOX 8500
TALLAHASSEE, FL 32314-8500**

THE DOMESTIC RELATIONS DEPOSITORY/GOVERNMENT DEPOSITORY FOR CLAY COUNTY MUST BE LISTED IN THE COPY TO ON THE LAST PAGE OF YOUR IDO. THEIR ADDRESS IS:

**CENTRAL GOVERNMENT DEPOSITORY
CLAY COUNTY COURTHOUSE
P.O. BOX 698
GREEN COVE SPRINGS, FL 32043**