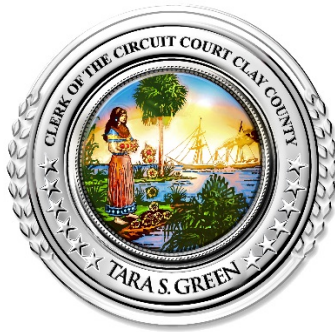


PETITION TO ESTABLISH A  
PARENTAL RESPONSIBILITY &  
PARENTING/TIME SHARING PLAN



Clay County Clerk of the Circuit Court  
Tara S. Green

## **IMPORTANT INFORMATION**

### **COST OF FILING TO THE CLERK:**

\$300.00 Filing Fee

\$10.00 Summons Fee

**(A 3.5% Service Fee will be added if payment is made with a debit/credit card)**

\$40.00 – Clay County Sheriff Service Fees **(Paid by Cash or Money Order)**

### **QUESTIONS REGARDING SCHEDULING A HEARING:**

FAMILY COURT SERVICES

ROOM 103

MONDAY THROUGH FRIDAY

9:00 A.M. – 4:00 P.M.

(904) 278-3636

**NOTE:** There are two Financial Affidavits in this packet. You and your spouse are required to each individually fill out the appropriate Affidavit.

Short Form Affidavit: This form should be used when you are involved in a family law case which requires a **financial affidavit** and your individual gross income is **UNDER \$50,000 per year.**

Long Form Affidavit: This form should be used when you are involved in a family law case which requires a **financial affidavit** and your individual gross income is **\$50,000 OR MORE per year.**